

# Start Right Project Team

## Action Charter

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This Charter is established between the Student Success Council (the Sponsor) and the Start Right Team to structure the process and planned outcomes for the Start Right Team during the one year period 2017-2018.

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**Purpose:** The Start Right team is responsible for recommending to and accepting direction from the Student Success Council in a coordinated effort to achieve the strategic goals of the college.

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**Strategic Charge:** The Start Right team is responsible for designing and recommending a model of a structured, first term experience for large numbers of newly entering students consistent with the ARC Strategic Plan. The model should be scalable, address disproportionate impact, and make efficient use of college resources.

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**Scope/Deliverables:**

- Design an experience for newly entering students with a goal of earning a certificate, degree, or transfer that meets the following requirements:
    - Builds a strong foundation for the academic success of newly entering students by assisting them in (1) clarifying their educational purpose; (2) establishing a sense of connection and belonging; (3) acquiring key skills and attributes of a successful student (3) exploring and clarifying career interests (4) establishing an educational plan and guiding the onto a program pathway.
    - Aligns and integrates the efforts of other teams in areas such as case management, assessment/placement, fall term course schedule development, and educational planning, etc.
    - Utilizes areas of interest (aka Meta-majors) and existing support programs (Athletics, SSS-Journey, and other Categorical Support Programs) as organizing principles.
    - Provides financial and other incentivizes to increase program participation and effective student behaviors (AB19-Ca Promise Program, book vouchers, etc.)
    - Flexibility in Delivery: Can be facilitated at various times (pre-term, early-term, etc.) in various lengths of time throughout the academic year.
    - Organized and facilitated by IPaSS case managed teams
  - Identify elements of the Start Right experience to be incorporated into the expansion of the Fresh Friday's Program that will be implemented for the Fall 2018 term.
  - Establish a work plan for the team to design a model to recommend to the Student Success Council.
  - Recommend an implementation timeline, which may be in phases over 3-5 years.
  - Submit recommendations to Student Success Council in Spring 2018 for implementation beginning in Fall 2018.
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**Membership:** The Start Right Team is comprised of 20 members (as specified by the ELT) inclusive of representatives of all four primary ARC constituency groups and assigned or appointed by their respective representative bodies (Management Council, Academic Senate, Classified Senate, and Associated Student Body):

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| • Associate Vice-President of Student Services [Chair]       | Management |
| • Start Right Coordinator [Co-Chair]                         | Faculty    |
| • Start Right Coordinator [Co-Chair]                         | Faculty    |
| • Counseling Faculty – Categorical                           | Faculty    |
| • Counseling Faculty - General                               | Faculty    |
| • Instructional Dean   | Management |
| • AVPI, Workforce and Economic Development                   | Management |
| • Student Services Dean – Equity Programs and Pathways       | Management |
| • Student Services Dean – Admission and Transitions Services | Management |
| • Student Support Programs – Categorical                     | Management |
| • SSSP Coordinator   | Faculty    |
| • Basic Skills Faculty (Summer Bridge)                       | Faculty    |
| • Basic Skills Faculty (Statway/WAC/RAD)                     | Faculty    |
| • Basic Skills Faculty (Statway/WAC/RAD)                     | Faculty    |
| • Instructional Support Faculty                              | Faculty    |
| • Assessment   | Classified |
| • Financial Aid  | Classified |
| • Researcher   | Classified |
| • Counseling/Student Support Staff                           | Management |
| • ASB Representative   | Student    |