# **STUDENT: Notification Template**

Modify those items in RED before sending to the entire class. **Specific instructions for exposures are located in the** [**Interactive COVID Decision Chart**](https://losrios.edu/campus-life/covid-19-updates/covid-19-reporting-forms/interactive-decision-chart-for-covid-exposure-or-positive-test-result)**.**

Good Afternoon,

Recently, the college was notified that an individual at [insert college] tested positive for COVID-19. This individual was present when you were in [insert class name and section] in [insert building and room number] on [insert date and time]. You are being notified so you can take the steps necessary to protect yourself and others.

**Before returning to campus please go to the COVID Interactive Decision Chart at** [**losrios.edu/reportCOVID**](https://r20.rs6.net/tn.jsp?f=0010PrmJDimLRW0_4nw3oCKS0XHN77ij8QirHd96b1OCGYTx27tH-zayLKpJ8DcGoiRZQ5upvTGzQ8iCLwhsr791UF_nYYA4yd7qI8uaNYCufylzQxn8Mq4k10r4Sovskdc94fDTBcxprLSTH2-djzOjJAiMc7Ex7xS&c=zDz_7DVpZwg2_Rd1jJzh3Ek96N1xAgvockBQYLYjOX5QUIKd7bEhZQ==&ch=yTWujim-tPOxtIJ-dHAcitKzW2c_xfcjXMC0YimS9gAT7fCm92xlGg==) **for specific instructions.**

1. You are recommended to wear a mask around others for a total of 10 days after exposure. Wear respirator (N95, KN95, KF94) or surgical mask. No cloth masks.
2. Test within 5 days after last exposure (Antigen Test preferred)
3. If you experience symptoms, stay home and follow the guidance on the [Interactive COVID Decision Chart](https://losrios.edu/campus-life/covid-19-updates/covid-19-reporting-forms/interactive-decision-chart-for-covid-exposure-or-positive-test-result). Do not come to campus if you develop [COVID-19 SYMPTOMS](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html): fever or chills, cough, shortness of breath, fatigue, congestion or runny nose, muscle or body aches, headache, sore throat, loss of taste or smell, nausea, vomiting or diarrhea.

You may pick up a free Antigen Test Kit at your college Student Health and Wellness Centers during open hours of clinic operations on Monday – Thursday: Note: Open hours may differ at each clinic.

[Insert your name and title]