

Los Rios Reopening Planning Team Charge
December 10, 2020

Background. In anticipation of widespread vaccinations for COVID-19 in the first two quarters of 2021, it is essential that Los Rios begins thoughtful, thorough planning for reopening face-to-face instruction and services. Based on current health predictions, the goal is to be prepared for reopening for the Fall Semester of 2021. The Los Rios Reopening Planning Team will develop an initial report outlining assumptions, questions, and concerns for reopening to submit to the Chancellor no later than **January 31, 2021**.

Upon engagement with key stakeholders, including the Board of Trustees and Labor and Senate partners as appropriate, the Los Rios Reopening Planning Team will submit a refined report outlining a detailed and specific framework and plan for reopening to submit to the Chancellor no later than **February 28, 2021**.

Composition of the Los Rios Reopening Planning Team. The Team includes representatives from each of the four Los Rios Colleges and leaders in Instruction, Student Services and Administrative Services: **Davin Brown**, Vice President of Student Services, Sacramento City College; **Frank Kobayashi**, Vice President of Instruction, American River College; **Monica Pactol**, Vice President of Instruction, Folsom Lake College; and **Theresa Tena**, Vice President of Administrative Services, Cosumnes River College. The Team can and will engage and involve additional organizational leaders into the discussions if/when their specific expertise is valuable (e.g., FM for facility needs, HR for personnel issues).

Phase 1 Charge: In developing the Report for Reopening, the Los Rios Planning Team will through the initial report:

- Identify and prioritize key issues with respect to reopening.
- Identify assumptions, questions, and concerns for reopening.
- Work with, engage and inform all key stakeholders, including the Board of Trustees and Labor and Senate partners as appropriate.
- Coordinate with the Communications Office a plan to keep all stakeholders informed of the issues under review and the decision-making processes and timing.

Phase 2 Charge. In developing the Report for Reopening, the Los Rios Planning Team will through the refined report:

- Refine and prioritize key issues with respect to reopening.
- Address questions and concerns for reopening.
- Develop a decision-making model for reopening
- Develop the report consistent with existing statewide public health standards and directives (for example, California's Blueprint for a Safer Economy system of tiers).
- Recognize access to additional one-time funds to support this work is not guaranteed, so in all situations the goal is to leverage existing resources to implement this plan.
- Make planning recommendations that apply uniformly to all the Los Rios colleges to the extent possible, and any framework for exceptions to individual components of the plan will be defined and articulated consistently and universally.